



# Well Owner's Notification of Abandonment

## Introduction

These instructions are a guide to filling out Form DWR 55-36 (Rev. 03/20/03), entitled "Well Owner's Notification of Abandonment." Please review the instructions prior to completing the form in black or blue ink. Forms may be obtained at any Arizona Department of Water Resources (ADWR) office and at ADWR's Web site, <http://www.water.az.gov>. For information about the form or these instructions, contact the Supervisor of the Notice of Intent Program at (602) 417-2470.

## When Form DWR 55-36 Must be Filed

A Well Owner's Notification of Abandonment must be filed within 30 days after a well is abandoned. The owner or operator that abandoned the well must file the report.

## Instructions for Filling out the Form

### Well Registration Number

Fill in the registration number of the well in the space in the upper right-hand corner of the form. This is the number ADWR assigned to the well when the well was registered or when an application to drill the well was filed.

### Section 1 – Drilling Firm

Fill in the name, DWR license number and telephone and fax numbers of the drilling firm that abandoned the well.

### Section 2 – Location of Well

Fill in the following information relating to the location of the well:

- The street address of the property where the well is located, if there is a street address.
- The legal description of the abandoned well location. The legal description is the township, range, section, and in decreasing order, the quarters of that section so that the well location falls in a 10-acre block somewhere in that section. This information may be obtained from the county tax assessor's office.
- The name of the county where the well is located.

## Section 3 – Owner Information

### Well Owner

Fill in the well owner's name, mailing address and telephone and fax numbers. If the well owner is a corporation, governmental unit or other entity, provide the name of a contact person.

### Signature Block

The form must be signed and dated by the well owner.

### Where to File Form

Completed forms may be mailed to ADWR at the following address:

**Arizona Department of Water Resources**  
Records Management Section  
500 N. 3rd Street  
Phoenix, AZ 85004-3921

Completed forms may also be submitted to any of ADWR's outlying offices listed below:

Pinal Active Management Area  
1729 N. Trell Road, Suite 105  
Casa Grande, AZ 85222-2215

Prescott Active Management Area  
2200 E. Hillsdale Road  
Prescott, AZ 86301-4941

Santa Cruz Active Management Area  
857 W. Bell Road, Suite 3  
Nogales, AZ 85621-4545

Tucson Active Management Area  
400 W. Congress, Suite 518  
Tucson, AZ 85701-1374

The completed form must be legible and of good quality when received by ADWR so that it can be scanned into ADWR's permanent records.